

# 2010 DATES & FEES

(4 January – 17 December)

## Main Starting Dates:

January 4, March 22, June 14, July 5, August 2, August 31, September 20

- Alternative starting dates: Students can start any Monday except on June 7
- Elementary students must start their course on a main starting date
- Students cannot finish their course on March 26 or on September 24
- Minimum period of enrolment : 2 weeks
- Public holidays: April 2, 5, May 3, 31, August 30. The school is closed on these dates, however a free excursion/activity is usually arranged.



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[www.elcbristol.co.uk](http://www.elcbristol.co.uk)

## Registration Fee: £30.00

(£50.00 if your course is longer than 12 weeks)

The registration fee includes materials and a free course book

## Tuition Fees

2-3 weeks £225.00 per week

4-10 weeks £220.00 per week

11-22 weeks £210.00 per week

23 weeks + £200.00 per week

+ £10.00 per week summer supplement

June 28 – August 27

## Accommodation

### Placement Fee: £30.00

### Homestay: £120.00 per week

Includes bed (single room), breakfast and evening meal

### Student Houses & Flats (self-catering):

£104.00 – £112.00 per week\*

\* Price varies according to property and facilities

£100.00 refundable deposit required - payable on arrival

### Goldney Hall University Residence

(self-catering): £112.00 per week

Available June 26 – September 18

Minimum age : 18 in Goldney Hall and in Student Houses & Flats

## COURSES

All courses include a minimum of 28 lessons per week (21 hours) + daily homework + 2 hours' conversation club + 4 hours' supervised self-study (optional).

### General English Course

Includes grammar, pronunciation, listening, speaking, reading and writing. If your level is upper-intermediate or above, you can choose an elective in Business English, British Life and Culture or Conversation on two afternoons per week.

### IELTS Course (preparation for University entrance)

For upper-intermediate level and above. Includes General English (mornings) and IELTS preparation (afternoons).

### Cambridge Examination preparation

FCE: January 4 – March 12 (10 weeks)

CAE, CPE: January 4 – March 5 (9 weeks\*)

FCE, CAE, CPE: March 22 – June 11 (12 weeks\*\*)

FCE: June 14 – August 27 (11 Weeks)

FCE, CAE, CPE: September 20 – December 10 (12 weeks)

\*In March 2010, the CAE and the CPE oral exams are held in the week after the end of the course, so students should book an extra week's accommodation (if required).

\*\* In June 2010, the Cambridge English exams are held in the week after the end of the course, so students should book an extra week's accommodation (if required).

### Combination Course

Includes the same conditions as the General English Course + students have an additional 6 hours per week private tuition. Price: Normal tuition fees + £270.00 per week supplement. No Combination Courses in July and August.

### Multi-Centre Course

Discover more of England and combine your studies at ELC Bristol with a course at English in Chester and/or the Hampstead School of English in London. For more information, contact the school.

## ENROLMENT PROCEDURE

- Complete the enrolment form and send it to the school or give it to your local agent together with a deposit of £200.00. We cannot confirm your enrolment until we have received this deposit.
- We send you a Certificate of Registration and an invoice.
- Accommodation details are normally sent 2 weeks before the course starts.
- The balance of your fees is payable 2 weeks **before** your course begins.
- Once you have enrolled, changes to your booking are subject to a £15.00 administration fee.
- You should arrive in Bristol on the **Sunday** before your course begins and leave on the **Saturday** after your course finishes.
- Extra nights' accommodation: £20.00 per night.
- Contact your accommodation provider one week before you come to let them know your arrival time. If you do not, they may not be home when you arrive!
- **INSURANCE:** Students are strongly advised to take out travel and medical insurance and insurance to cover tuition fees in case of cancellation and loss of personal possessions such as laptops, cameras and mobile phones. A reputable company offering such insurance is Gibbs Denley [www.course-u-can.com](http://www.course-u-can.com).

## PAYMENT

- By bank transfer to: **HSBC Bank, 149 Whiteladies Road, Bristol, BS8 2RR**  
**Account Number: 61212079 Bank Sort Code: 40-14-09**  
You are responsible for paying bank charges, so when transferring money you should add **£12** to cover the charge made by our bank. You should also fax/email a copy of the bank transfer document to the school stating clearly your name and course dates. European banks require IBAN numbers:  
**IBAN: GB75MIDL40140961212079**  
**Swift Code: MIDLGB22 (or on-line alternative Swift Code: MIDLGB2115H)**
- By credit card (Visa and Mastercard **ONLY**) or by UK Debit Card. If you are paying by credit card, please note that 2.5% is added to cover bank charges.
- By **£ Sterling bank draft** made payable to:  
**The English Language Centre Bristol.**
- By cash or by £ Sterling travellers' cheques.

## CANCELLATION / REFUNDS

- If we accept your enrolment, your **£200.00** deposit is **non-refundable**.
- If you wish to cancel or delay your course for any reason or if you need a visa and are still waiting for the visa to be issued, you must let us know at least 14 days before you are due to arrive, otherwise you will lose your deposit.
- If you wish to leave school accommodation and find your own accommodation, provided you give sufficient notice, you will receive a 100% accommodation refund.
- If you have to stop your course early, the school will refund your tuition fees **less 30%** provided you give **2 full weeks' notice**.
- The school has a policy of reducing fees for long-term students, so if you cancel part of your course, your tuition fees may fall into a different price category. In this case, your refund is calculated with fees at the higher rate.
- At least **two** full weeks' notice must be given for changes in accommodation, except during the first 4 weeks of your stay when only **one** week's notice is necessary. Changes should always take place at weekends.

## HOLIDAYS

- You can only take a holiday if you are enrolled on a course of **20 weeks** or more and if you have been at school for at least **10 weeks**.
- Only one holiday is permitted every **12 weeks**.
- If you want to take a holiday, you must give **2 full weeks' notice**.
- It is **not** possible to refund your tuition fees, but if it is convenient for the school, the holiday week(s) can be added to the end of your course.
- If you are away from your homestay accommodation for at least one week, you will be refunded 50% of the homestay rate.
- No refunds are given if you are away from self-catering accommodation. (This includes the Christmas holiday).
- If you would like to take a holiday between June and September your holiday must start on June 14, July 5, August 2 or August 31.

## VISAS

- EU, Swiss, Norwegian and Icelandic students do not need a visa. If you come from another country you will need a visa. There are two types of visa, the full General Student Visa and the Student Visitor Visa. With a full General Student Visa, you can extend or change your visa and you have the right to work (maximum 20 hours per week). A Student Visitor Visa is valid for a maximum of 6 months, cannot be extended or changed and does not give you the right to work. For more information, contact your agent or the nearest British Embassy or look at the following website [www.ukba.homeoffice.gov.uk](http://www.ukba.homeoffice.gov.uk)

## ARRIVAL

- **By Bus**  
An easy way to get to Bristol is by direct bus. Buy a return ticket as it is much cheaper.
  - Bristol Airport - Bristol Centre / Clifton £9.00 return
  - Heathrow - Bristol £38.70 return
  - Gatwick - Bristol £45.50 return

Tickets from Heathrow and Gatwick can be bought in advance at [www.nationalexpress.com/airport](http://www.nationalexpress.com/airport)

When you get to Bristol Bus Station, take a taxi to your accommodation. (Approximate cost £10.00).

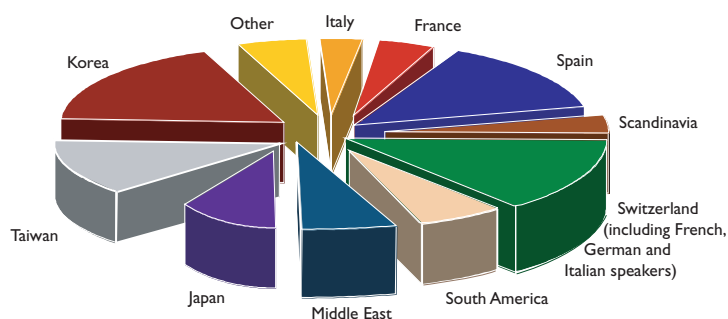
- **Airport Transfer Service**  
Prices are for transfer on arrival only.  
Reduced rates for students arriving together:
  - Bristol Airport £35.00 \*
  - Heathrow £165.00
  - Gatwick £200.00At Heathrow and Gatwick the school driver meets you as you come through customs. At Bristol Airport, when you come out of customs, you must go to the Checkers Cars office which is outside the terminal building on your left.  
\* If you take a taxi yourself, the cost from Bristol Airport is about £24.00.
- **Late Arrival**  
Try to arrive in your accommodation by 22.30. Arrivals after this time will incur a late arrival fee of £20.00

## GENERAL INFORMATION

- Emergency number outside office hours **(+44) 774 702 1261**
- Number of levels: 6, from elementary to advanced, with several classes at each level.
- **No total beginners.** Elementary students must start on main course starting dates.
- The registration fee includes a file, a course book and a certificate.
- Free Internet service, including Wi-Fi.
- A full social programme is arranged with an excursion on Saturdays, 2 evening activities during the week, film club on Friday afternoons and regular sports. The programme is organised on a 'pay as you go' basis. If you attend all the events and excursions, the weekly cost is around £23.00. Many events are free.
- Average class size: 10. Normal maximum: 12 (very occasionally 13 or 14)
- Average number of students in the school: 185 (325 during July and August).
- Number of different nationalities: 56 Average number: 30
- Minimum age: 18 (17 from June to September). Average age: 23
- Our students are all individuals. We do not accept groups, juniors or part-time students. This helps to ensure the unique atmosphere in the school.

## Student nationalities at ELC Bristol 2009

(percentages fluctuate according to season)





# 2010 CALENDAR

	JANUARY				FEBRUARY				MARCH			
Monday	4	11	18	25	1	8	15	22	1	8	15	22
Tuesday	5	12	19	26	2	9	16	23	2	9	16	23
Wednesday	6	13	20	27	3	10	17	24	3	10	17	24
Thursday	7	14	21	28	4	11	18	25	4	11	18	25
Friday	1	8	15	22	5	12	19	26	5	12	19	26
Saturday	2	9	16	23	6	13	20	27	6	13	20	27
Sunday	3	10	17	24	7	14	21	28	7	14	21	28
<b>Week No.</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>

	APRIL				MAY				JUNE				
Monday	29	5	12	19	26	3	10	17	24	31	7	14	21
Tuesday	30	6	13	20	27	4	11	18	25	1	8	15	22
Wednesday	31	7	14	21	28	5	12	19	26	2	9	16	23
Thursday	1	8	15	22	29	6	13	20	27	3	10	17	24
Friday	2	9	16	23	30	7	14	21	28	4	11	18	25
Saturday	3	10	17	24	1	8	15	22	29	5	12	19	26
Sunday	4	11	18	25	2	9	16	23	30	6	13	20	27
<b>Week No.</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>

	JULY				AUGUST				SEPTEMBER				
Monday	28	5	12	19	26	2	9	16	23	30	6	13	20
Tuesday	29	6	13	20	27	3	10	17	24	31	7	14	21
Wednesday	30	7	14	21	28	4	11	18	25	1	8	15	22
Thursday	1	8	15	22	29	5	12	19	26	2	9	16	23
Friday	2	9	16	23	30	6	13	20	27	3	10	17	24
Saturday	3	10	17	24	31	7	14	21	28	4	11	18	25
Sunday	4	11	18	25	1	8	15	22	29	5	12	19	26
<b>Week No.</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>32</b>	<b>33</b>	<b>34</b>	<b>35</b>	<b>36</b>	<b>37</b>	<b>38</b>

	OCTOBER				NOVEMBER				DECEMBER				
Monday	27	4	11	18	25	1	8	15	22	29	6	13	20
Tuesday	28	5	12	19	26	2	9	16	23	30	7	14	21
Wednesday	29	6	13	20	27	3	10	17	24	1	8	15	22
Thursday	30	7	14	21	28	4	11	18	25	2	9	16	23
Friday	1	8	15	22	29	5	12	19	26	3	10	17	24
Saturday	2	9	16	23	30	6	13	20	27	4	11	18	25
Sunday	3	10	17	24	31	7	14	21	28	5	12	19	26
<b>Week No.</b>	<b>39</b>	<b>40</b>	<b>41</b>	<b>42</b>	<b>43</b>	<b>44</b>	<b>45</b>	<b>46</b>	<b>47</b>	<b>48</b>	<b>49</b>	<b>50</b>	<b>51</b>

■ Main Starting Dates    
 ○ Non Start & Non Finish Dates    
 ○ Cambridge Exam Dates    
  Public/School Holidays    
  £10 weekly supplement

In 2011, the Spring Term will start on January 3

## EXAMINATIONS

As part of your course, you can prepare for the following:

Examination	Dates 2010	Exam Fees
IELTS	Every month (in Bristol & Bath)	£115.00
Cambridge First Certificate (FCE)	13 March 15 June 26 August* 7 December	£101.00
Cambridge Certificate of Advanced English (CAE)	6 March 16 June 8 December	£104.00
Cambridge Proficiency (CPE)	6 March 17 June 9 December	£107.00
Cambridge BULATS exam	Flexible dates - by arrangement with the school	£40.00

Extensive self-study materials are also available for TOEFL and TOEIC. Cambridge exam fees are payable direct to the exam centre. \*£20 supplement on 26 August

Accredited by the



*The*  
**ENGLISH LANGUAGE CENTRE**  
*Bristol*

ESTABLISHED IN 1969

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